

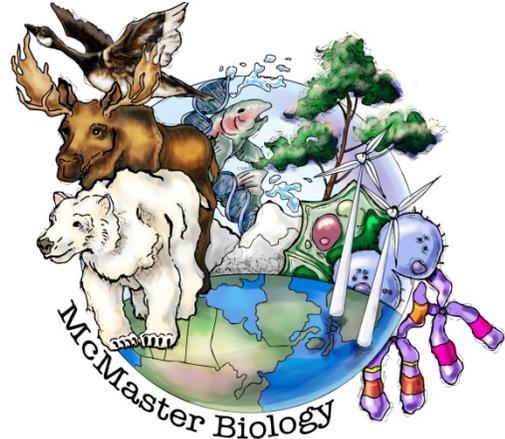
WINTER 2017**BIOLOGY 1M03**
BIODIVERSITY, EVOLUTION, & HUMANITY**COURSE CO-ORDINATOR/INSTRUCTIONAL ASSISTANT:**

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PROFESSORS:

Dr. Ben Evans
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**LECTURE TA:**

Caitlin Simopoulos
McMaster University
Department of Biology
Burke Science Building, BSB 201/A

Contact Caitlin via her discussion forum on AVENUE or during her office hours which are:
Location: BSB 201/A Tuesdays 10:20 → 11:20 h & Thursdays 9:30 → 10:20 h

COURSE DESCRIPTION:

This course covers fundamental evolutionary and ecological concepts with particular reference to biodiversity and human evolution. We examine the dynamics of species diversity and explore the evolution and impact of humans. Emphasis is placed on evolution, ecology, behaviour, and conservation as related to the gain and loss of biodiversity. The PBL (problem-based learning) and tutorial activities reinforce the lecture topics and develop skills facilitating the interpretation of scientific observations. The course is a prerequisite for many programs and most relevant to those focusing on evolution and ecology.

PREREQUISITES: Grade 12 Biology U or Biology 1P03 (Introductory Biology).

ANTIREQUISITES Biology 1M03 is not open to students with credit or registration in ISCI 1A24.

BIOLOGY 1M03 LECTURES - GOALS & OBJECTIVES

Biology 1M03 lectures are designed for students who intend to specialize in Science programs and is required for many higher level courses in the Faculty of Science. Upon completion of Biology 1M03, students will be able to:

1. Effectively discuss the fundamental concepts and underlying processes related to evolution, behaviour, ecology, and the conservation of biodiversity.
2. Work independently and in collaboration with others to compile, analyze, interpret, and present scientific data using oral, written, and internet formats necessary for biological sciences.

The primary goal of the course is to prepare students academically for subsequent, specialized Biology courses and to ensure that students acquire skills essential for upper-level biology courses and biology-related fields of study.

BIOLOGY 1M03 LECTURE SECTIONS & FORMAT

Refer to the **2016-17 Fall/Winter Session Undergraduate Course Timetable**.

The Biology 1M03 lectures will be a synthesis of several sources (the required textbooks, primary scientific literature, such as journal articles and current research). Lecture Outlines, Study Questions, and Supplementary Resources will be posted on the Biology 1M03 AVENUE site.

The Biology 1M03 AVENUE Lecture Outlines are not detailed lecture notes. Students are expected to attend all lectures and supplement the posted Biology 1M03 AVENUE postings with their own written "in-class" lecture notes.

Tests and the Final Exam will include some concepts and current experimental work, which are not discussed in your textbooks. These topics will be discussed exclusively during lectures. The use of new material will demonstrate how the concepts covered in Biology 1M03 lead directly to recent work and to applied research.

ACADEMIC PROPERTY STATEMENT

No part of the Biology 1M03 lecture presentations or in-class discussions may be reproduced, in any form or by any means, without formal permission in writing by the Biology 1M03 Professors (B. Evans, J. Quinn).

No visual media (voice recordings, overheads, photos, PowerPoint, MP3 media) may be reproduced or communicated by any means. Usage of voice recorders, cameras or video / camera-capable cell phones are not permitted to be used during lectures.

BIOLOGY 1M03 TUTORIALS

Refer to the **2016-17 Fall/Winter Session Undergraduate Course Timetable**. Tutorials will be **every other week**, a schedule of tutorial dates is listed in the table on the next page.

The **5 tutorial periods which include the PBL project** will consist of **mandatory tutorial-type activities**. Tutorial attendance is mandatory. Completion of the course requires attendance and participation in the tutorials (which includes in-tutorial, post-tutorial/online assignments/quizzes) as well as completion of the PBL project.

Detailed schedules and Tutorial Information will be announced in lectures and posted in the Biology 1M03 AVENUE site.

BIOLOGY 1M03 FALL 2016 TUTORIAL SCHEDULE¹:		
Week	Tutorial Sections	Tutorial
January 10 → 12	Odd Numbered tutorial sections	#1 – PTC tasting & Hardy-Weinberg Principle. <ul style="list-style-type: none"> • Online Avenue assignment completed by 5 pm 1 day after tutorial (5%)
January 17 → 19	Even Numbered tutorial sections	
January 24 → 26	Odd Numbered tutorial sections	#2 Referencing tutorial, assign PBL projects to teams & Phylogenetic trees. <ul style="list-style-type: none"> • PBL project Annotated bibliography due by 5 pm 7 days after tutorial. • (Jan. 31 → Feb 02 for odd numbered sections, • Feb. 7 → 9 for even numbered sections) • Online Avenue assignment (Referencing & Phylogenetic trees) completed by 5 pm day after tutorial (5%)
January 31 → February 02	Even Numbered tutorial sections	
February 7 → 9	Odd Numbered tutorial sections	#3 PTC Bioinformatics & Data Analysis. <ul style="list-style-type: none"> • PBL draft report due. • Data Analysis Written report + Online Avenue assignment completed by 5 pm day after tutorial (5%)
February 14 → 16	Even Numbered tutorial sections	
February 20 → 25	Reading Week – No tutorials	
February 28 → March 2	Odd Numbered tutorial sections	#4 Intermediate Disturbance Hypothesis <ul style="list-style-type: none"> • Return PBL report drafts. • Online Avenue assignment completed by 5 pm day after tutorial (5%)
March 7 → 9	Even Numbered tutorial sections	
March 14 → 16	Odd Numbered tutorial sections	<ul style="list-style-type: none"> • PBL reports due. • PBL oral & poster presentations.
March 21 → 23	Even Numbered tutorial sections	

REQUIRED BIOLOGY 1M03 TEXTBOOKS

- ***BIOLOGICAL SCIENCE, McMaster Customized 2nd Canadian Edition, Volume 2 – Evolution, Diversity & Ecology.*** By Scott Freeman, Mike Harrington, and Joan Sharp.

Note: Students are advised to purchase the most recent edition of the textbook. Do not purchase an old edition, since it will lack the updated concepts and figures. An old textbook will put a student at a disadvantage.

- ***HOW HUMANS EVOLVED (McMaster Customized 7th Edition)*** by Robert Boyd and Joan B. Silk.

iClickers

¹ The instructors reserve the right to alter this tutorial schedule as circumstances may warrant during the term.
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Classroom response systems are utilized in the lectures. Students may purchase an iClicker at McMaster's Main Bookstore. Iclicker activities will serve as lecture feedback and student engagement tools. iClickers will NOT be used for formal assessment (i.e. not for grades).

OPTIONAL TEXTBOOK STUDY GUIDE

The Study Guide is **highly recommended**, since it contains summaries and practice questions related to the Biological Science textbook information.

ASSIGNED TEXTBOOK CHAPTERS

For Dr. Evan's Lectures (January 5th → February 17)

Biological Science, (Vol. 2 – Evolution, Diversity, & Ecology)

Chapter 1	Biology and the Tree of Life
Chapter 24	Evolution by Natural Selection
Chapter 25	Evolutionary Processes
Chapter 26	Speciation
Chapter 27	Phylogenies and the History of Life

How Humans Evolved (by Robert Boyd & Joan B. Silk)

Chapters 9 - 12, specific readings to be announced in lectures.

For Dr. Quinn's Lectures (February 28 → April 6)

Biological Science, (Vol. 2 – Evolution, Diversity, & Ecology)

Chapter 51	Behaviour
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How Humans Evolved (by Robert Boyd & Joan B. Silk)

Chapters 13 - 16, specific readings to be announced in lectures.

Biological Science, (Vol. 2 – Evolution, Diversity, & Ecology)

Chapter 50	Introduction to Ecology
Chapter 52	Population Ecology
Chapter 53	Community Ecology
Chapter 54	Ecosystems
Chapter 55	Biodiversity and Conservation

Note: BIOLOGY WRITING GUIDE

Portions from *A Short Guide to Writing About Biology* by J. A. Pechenik. This is an excellent reference book, which has been included in the Customized *Biological Science* (McMaster Edition) as Appendix C. Students will find Appendix C of the Customized *Biological Science* useful when completing their PBL report, oral presentation or poster.

HOW TO LOG INTO THE BIOLOGY 1M03 AVENUE WEBSITE

1. Start your web browser and go to: <http://avenue.mcmaster.ca>
2. **USER ID:** Type in the first part (in lower case letters) of your McMaster e-mail address (your MAC ID).

For example: if your McMaster e-mail address is janedoe@mcmaster.ca, then your AVENUE User ID is janedoe.
3. **PASSWORD:** Type in your McMaster password.
4. Then click on the Login button.

You will need Adobe Acrobat Reader (this is freeware) to read the Biology 1M03 pdf files.

Most computers have Adobe Acrobat Reader installed as standard software.

If your computer does not have it, you may download it from the Adobe website:

<http://www.adobe.com/products/acrobat/readstep2.html>

Note: In this course, we will be using AVENUE for some assessments. Students should be aware that when they access the electronic components of this course, private information, including first and last names, user names for the McMaster University e-mail accounts, and program affiliations may become apparent to others participating in the course. Continuation in this course will be deemed as consent to this disclosure. If you have any questions or concerns about such disclosure please discuss them with the course professors and instructional assistant.

BIOLOGY 1M03 POLICIES

1. It is the responsibility of the student to attend the lecture and tutorial section to which he or she has been assigned. If a lecture or a tutorial is missed, students are responsible for the covered material. Permanent changes from the assigned sections may be completed through MOSAIC by Thursday, January 12. After that time, no further section changes are possible.
2. It is the responsibility of the student to attend all tutorials as scheduled. There are no "make-up" tutorials! However if you miss a tutorial you must still complete the online Avenue assignment and any written tutorial assignment. Contact Mrs. Leech for instructions. You will require special access to the online Avenue assignment. Failure to complete missed tutorial assignments will result in a grade of zero for the missed work even if a MSAF has been supplied. If no MSAF is supplied there is generally a 10% per day late penalty for late tutorial assignments.
3. By using the Drop Box system in place for Biology 1M03 tutorial #3 written assignment, the student takes full responsibility to ensure that the assignment be dropped into the correct box by the deadline. If an assignment is late or submitted to the wrong box, students will receive a 10% per day penalty that will accrue until the assignment is located. Drop boxes are located outside Burke Science Building (BSB) Room 201. **A late assignment should be submitted to the Instructional Assistant during office hours to acquire a date/time stamp in order to avoid larger late penalties.**
4. If a student knows in advance that a test will be missed, the student may be given permission to write during the Morning (Alternative Test). This permission is sought from Thelma Leech. **It is not possible to do "make up" tests after the regularly scheduled and alternative morning tests have been written.**
5. NOTE: It is the policy of Biology 1M03 that students who miss a test are NOT given access to the missed test questions and test answers. Test question answers (but not the questions) will be posted to Avenue for the convenience of students who wrote the tests.

With valid documentation/approval, a missed test's percent worth will be added to the percent worth of the Final Exam.

- Wherever possible a makeup tutorial assignment will be given if a tutorial is missed and a MSAF is provided.
- Failure to complete makeup tutorial assignments (including the online Avenue assignments) will result in a grade of zero for the missed tutorial even if a MSAF has been provided.
- Students will need to contact Mrs. Leech as soon as they file their MSAF in order to be given special access to the online Avenue assignment and to be given a new deadline for the written assignment (if the missed tutorial has a written assignment).
- **Without valid documentation/approval**, a missed test or tutorial will be given a mark of zero.

5. **NOTE: To receive credit for completing Biology 1M03, students must complete a majority (75%) of the tutorials and other term assignments. A MSAF or other note(s) from the Associate Dean of Studies office does NOT exempt students from completing the course term requirements. If a student misses more than 75% of the tutorial and/or term components, credit in Biology 1M03 will NOT be given. This applies even if the absences from the labs or tests are validated by MSAF's or other dean's notes AND the student has a passing grade the portion of the course the student has completed.**

6. Only use of the McMaster University approved calculator (*Casio fx 991*) is allowed during evaluations (Tests and the Final Exam). Do not forget to bring your Casio fx 991 calculator to the tests & final exam as there will not be any loaners available.
7. **Any marked term work (assignments, test, etc.) may be submitted for re-grading within 5 business days of the work being returned to the student.** The work must be accompanied by a re-grade request form printed from the Biology 1M03 AVENUE website and the reason for the regrade request must be completely justified on the form. Regrade requests made for frivolous reasons will be denied. Regrade forms and course work should be submitted to the regrade drop box outside BSB 201A. **The deadline for ALL re-grade requests (regardless of the date the work is returned to the students) is one week before the date of the final examination. No requests will be accepted after that date.**
8. **Any term mark corrections must be made before the Biology 1M03 Final Exam is written. Contact the Thelma Leech regarding tests/assignments grades corrections.**
9. Because this course has compulsory tutorial activities, the students must participate in all tutorial activities so that they have the appropriate academic skills necessary to succeed in upper level biology courses. If a student does not complete the majority of the mandatory tutorial activities, the Biology 1M03 instructors reserves the right to withhold a student's grade until the student has completed the required activities during a future semester. A passing grade in the tutorial component is required to pass Biology 1M03. This policy applies even if the student has notes from their Associate Dean of Studies office excusing him or her from the missed activities, tests, or assignments.
10. Tests and assignments must be completed and submitted individually, unless other instructions to work in groups is specifically defined. All reports and assignments which are submitted must be unique. It is considered academic dishonesty to submit work that is not originally yours or that has been previously submitted. All cases of academic dishonesty will be dealt with through the office of Academic Integrity at McMaster University.
11. The instructors and the university reserve the right to modify elements of the course during the term. The university may change dates and deadlines for any or all courses in extreme circumstances. If either type of modification becomes necessary, reasonable notice and communication with the students will be given with explanation and the opportunity to comment on changes. It is the responsibility of the student to check their McMaster e-mail and course websites regularly (at least every other day) during the term and to note changes.

12. Requests for Relief for Missed Academic Term Work

For absences from classes lasting up to three calendar days:

Using the McMaster student absence form (MSAF) on-line, self-reporting tool, undergraduate students may report absences lasting up to three calendar days and may also request relief for missed academic work. The submission of medical or other types of supporting documentation is not required. Students may use this tool to submit a maximum of one request for relief of missed academic work per term. Students must immediately follow up with their course instructors regarding the nature of the relief. Failure to do so may negate the opportunity for relief. It is the prerogative of the instructor of the course to determine the appropriate relief for missed term work in his/her course.

For absences from classes lasting more than three calendar days:

Students who are absent more than three calendar days cannot use the on-line, self-reporting tool to request relief. They MUST report to their Faculty Office to discuss their situation and may be required to provide appropriate supporting documentation. If warranted, students will be approved to use a discretionary version of the MSAF on-line, self-reporting tool.

For the reporting of more than one request for relief per term:

Students who wish to submit more than one request for relief of missed academic work per term cannot use the on-line, self-reporting tool to request relief. They MUST report to their Faculty Office to discuss their situation and may be required to provide supporting documentation. If warranted, students will be approved to use a discretionary version of the MSAF on-line, self-reporting tool. For absences from classes lasting more than three calendar days or for the reporting of more than one request for relief per term: if the reason was medical, the approved McMaster University Medical Form covering the relevant dates must be submitted. The student must be seen by a doctor at the earliest possible date, normally on or before the date of the missed work and the doctor must verify the duration of the illness. Relief will not be considered for minor illnesses. If

the reason is non-medical, appropriate documentation with verifiable origin covering the relevant dates must be submitted, normally within five working days. In some circumstances, students may be advised to submit a Petition for Special Consideration (Form A) seeking relief for missed academic work. In deciding whether or not to grant a petition, adequacy of the supporting documentation, including the timing in relation to the due date of the missed work and the degree of the student's incapacitation, may be taken into account. If the petition is approved the Faculty Office will notify the instructor(s) recommending relief. The student must contact the instructor promptly to discuss the appropriate relief. Failure to do so may negate the opportunity for relief. It is the prerogative of the instructor of the course to determine the appropriate relief for missed term work in his/her course.

The MSAF on-line, self-reporting tool cannot be used to apply for any course work that is valued at 25% or greater than the final grade, or any final examination or its equivalent. See *Petitions for Special Consideration* in this section of the calendar. Students should expect to have academic commitments Monday through Saturday but not on Sunday or statutory holidays. Students who require accommodations to meet a religious obligation or to celebrate an important religious holiday should make their requests within three weeks of the start of term to their Faculty office. With a valid MSAF report, a missed test's percent worth will be added to the percent worth of the final exam.

Without a valid MSAF report, a missed test will be given a mark of zero.

There will be no discretionary approvals given by the Biology 1M03 instructional team.

13. As a student enrolled in this course you have been granted permission to access an online learning management system, Avenue to Learn. Avenue to Learn course pages are considered an extension of the classroom and usage is provided as a privilege subject to the same code of conduct expected in a lecture hall (see relevant section of the student code of conduct below). This privilege allows participation in course discussion forums and access to supplementary course materials. Please be advised that all areas of Avenue to Learn, including discussion forums, are owned and operated by McMaster University. Any content or communications deemed inappropriate by the course instructor (or designated individual) may be removed at his/her discretion. Per the University Technology Services Code of Conduct, all members of the McMaster community are obligated to use computing resources in ways that are responsible, ethical and professional. Avenue to Learn Terms of Use are available at <http://avenue.mcmaster.ca>.

Student Code of Conduct - Appendix D

Major Offences include, but are not limited to: (h) engaging in disruptive behaviour. Disruptive behaviour is behaviour in class or out of class which involves substantial disorder and/or disrupts the operation of the University

(j) engaging in verbal or non-verbal behaviour or communication toward an individual or group which is considered to be intimidating, harassing and/or discriminatory

GRADING Final 1M03 grades will be determined by the following evaluations:

	<u>DATES</u>	<u>VALUE</u>
TEST #1	Thursday, February 9th 7 pm Location TBA	15%
TEST #2	Thursday, March 23rd 7 pm Location TBA	15%
TUTORIAL ASSIGNMENTS:		20%
Online Avenue and/or written assignments for each tutorial (totalling 5% each) as specified for each tutorial.		
PBL PROJECT		10%
Annotated Bibliography	0.5%	
PBL Draft report	0.5%	
PBL Final Report	4%	
PBL Oral or Poster Presentation	4%	
Peer Review	1%	
FINAL EXAM	Date to be announced	40%

Biology 1M03 final marks for the course are based on a total assessment of each student's record.

It is a student's responsibility to make sure that his/her marks are complete and correct before the final exam is written. Grade adjustment techniques may be used.

The Professors and the Instructional Assistant reserve the right to change or revise information contained in this course outline.

BIOLOGY 1M03 TEST AND FINAL EXAMINATION FORMAT

The Biology 1M03 Tests may include multiple choice, figures, graphs, and written factual, conceptual, and application style questions.

The Biology 1M03 Final Exam will consist of multiple choice questions only. The 1M03 Final Exam is cumulative and will evaluate the information covered during the entire academic term (excluding tutorial material).

McMASTER UNIVERSITY GRADING SCHEME

Grades obtained for Biology 1M03 will be converted according to the following scheme, which is the one in general use at McMaster University.

90-100%	A+
85-89%	A
80-84%	A-
77-79%	B+
73-76%	B
70-72%	B-
67-69%	C+
63-66%	C
60-62%	C-
57-59%	D+
53-56%	D
50-52%	D-
0-49%	F

STUDY SKILLS

The academic transition from high school to university is often very challenging for many students. For students who wish to improve their academic skills, study habits, time management, or for students who require specialized services [learning challenged students and ESL (English as a second language students)], assistance is available at the Student Success Centre in Gilmour Hall 110.

ACADEMIC DISHONESTY

All students in Biology 1M03 are expected to display honesty and utilize ethical behaviour in all aspects of their academic learning. Academic dishonesty is to knowingly act or fail to act in a manner which results or could potentially result in consequences, including a grade of zero on a test or assignment, loss of course credit with a notations that reads "Grade F, assigned for academic dishonesty", and/or suspension or expulsion from McMaster University.

Students are responsible for understanding what constitutes academic dishonesty. Refer to <http://www.mcmaster.ca/academicintegrity> for further clarification.

The following descriptions some of the forms of academic dishonesty:

1. Plagiarism (the submission of work that is not a student's own or for which other credit has been obtained)

2. Improper collaboration in group work².
3. Copying or using unauthorized aids during tests and examinations.

In order to uphold the integrity of the Department of Biology at McMaster University, please consult the Statement on Academic Ethics and the Senate Resolutions on Academic Dishonesty stipulated in the Senate Policy Statements, presented at registration in the Senate Office, and also accessible on the web, <http://www.mcmaster.ca/univsec/policy/AcademicIntegrity.pdf>

Any student who infringes one of these resolutions will be treated according to published policy.

A copy of the Biology Department Statement on Academic Dishonesty is posted in the tutorial rooms.

To deter acts of academic dishonesty in Biology 1M03, there will be multiple versions of tests & final exams. In addition, marked student course work will be randomly scanned and photocopied.

THE BIOLOGY ACHIEVEMENT AWARD

The Department of Biology recognizes the importance of superior undergraduate academic performance in Biology 1M03 among our students. Biology Academic Achievement Awards are conferred to students, who obtain the highest standings in Biology 1M03. Approximately, 10 awards, are given per year for the course. No applications are necessary as the awards are based solely on course grades.

MISSED FINAL EXAM

Students who miss the Biology 1M03 Final Exam for a valid reason may apply to the Associate Dean of their respective faculty for permission to write a Deferred Final Exam to be written during the Deferred Final Exam period. The student must submit a completed McMaster University Medical Certificate and the completed application for the deferred Final Exam to the Office of the Associate Dean within one week of the Final Examination period.

² Some tutorial exercises will require students to analyze class data. While all students in a tutorial are analyzing the same data, **it is expected that students will submit individual charts, graphs and tables of that data in their tutorial assignments.** It is considered to be plagiarism if a pair or a group of students submit identical charts, graphs and/or tables from the class data in their tutorial reports.