



SPRING 2018
BIOLOGY 1M03 - BIODIVERSITY, EVOLUTION, & HUMANITY

PROFESSOR

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COURSE / TUTORIAL COORDINATOR

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COURSE DESCRIPTION:

This course covers fundamental evolutionary and ecological concepts with particular reference to biodiversity and human evolution. We examine the dynamics of species diversity and explore the evolution and impact of humans. Emphasis is placed on evolution, ecology, behaviour, and conservation as related to the gain and loss of biodiversity. The PBL (problem-based learning) and tutorial activities reinforce the lecture topics and develop skills facilitating the interpretation of scientific observations. The course is a prerequisite for many programs and most relevant to those focusing on evolution and ecology.

PREREQUISITES: Grade 12 Biology U or Biology 1P03 (Introductory Biology).

ANTIREQUISITES Biology 1M03 is not open to students with credit or registration in ISCI 1A24.

BIOLOGY 1M03 LECTURES - GOALS & OBJECTIVES

Biology 1M03 lectures are designed for students who intend to specialize in Science programs and is required for many higher level courses in the Faculty of Science. Upon completion of Biology 1M03, students will be able to:

1. Effectively discuss the fundamental concepts and underlying processes related to evolution, behaviour, ecology, and the conservation of biodiversity.
2. Work independently and in collaboration with others to compile, analyze, interpret, and present scientific data using oral, written, and internet formats necessary for biological sciences.

The primary goal of the course is to prepare students academically for subsequent, specialized Biology courses and to ensure that students acquire skills essential for upper-level biology courses and biology-related fields of study.

BIOLOGY 1M03 LECTURE SECTIONS & FORMAT

Refer to the **2018 Spring/Summer Session Undergraduate Course Timetable**.

Lectures will be held on **Tuesdays and Thursdays mornings 9:00am - 12:00 (noon)** in the Burke Sciences Bldg (BSB). The Biology 1M03 lectures will be a synthesis of several sources (the required textbooks, primary scientific literature, such as journal articles, current research, and guest speakers).

Lecture Outlines, Study Questions, and Supplementary Resources will be posted on the Biology 1M03 AVENUE website. The Biology 1M03 AVENUE Lecture Outlines are not detailed lecture notes. Students are expected to attend ALL lectures and supplement the posted Biology 1M03 AVENUE postings with their own written "in-class" lecture notes.

Tests and the final exam will include some concepts and current experimental work, which are not discussed in your textbooks. These topics will be discussed exclusively during lectures. The use of new material will demonstrate how the concepts covered in Biology 1M03 lead directly to recent work and to applied research.

IMPORTANT

Student In-Lecture Attendance & Participation in In-Lecture Activities are worth marks in the course's overall graded evaluation

The Midterm Test and the final exam will include some concepts and current experimental work, which are not discussed in the textbook. These topics will be discussed EXCLUSIVELY during lectures and in-lecture participation activities. It is extremely important that students attend ALL lectures.

The use of supplementary lecture resources will demonstrate how the concepts covered in Biology 1M03 lead directly to recent work and to applied research.

IMPORTANT

ACADEMIC PROPERTY STATEMENT

NO part of the BIOLOGY 1M03 lectures, in-class discussions, course information or resources may be reproduced, in any form or by any means, without permission in writing by the professor (L. Kajiura).

NO visual media, voice recordings, Powerpoint slides, MP3 media or lecture-related information may be reproduced or communicated by any means. Usage of cameras or video / camera-capable cellphones, smartphones or digital media are NOT PERMITTED to be used during lectures.

BIOLOGY 1M03 TUTORIALS

Refer to the **2018 Spring/Summer Session Undergraduate Course Timetable**. Tutorials will be every other week. A schedule of tutorial dates is listed in the table on the next page. The tutorials will be held on Thursdays 1:00 – 4:00pm. Check your MOSAIC schedule for tutorial room locations. Completion of the course requires attendance at the tutorials. In-class tutorials start on Thursday, May 10th. Detailed schedules will be announced in lectures and posted in the Biology 1M03 Avenue website.

The 5 **tutorial periods which include the PBL project** will consist of mandatory tutorial-type activities. Tutorial attendance is mandatory. Completion of the course requires attendance and participation in the tutorials (which includes

in-tutorial, post-tutorial/online assignments/quizzes) as well as completion of the PBL project. Detailed schedules and Tutorial Information will be announced in lectures and posted in the Biology 1M03 AVENUE site.

REQUIRED BIOLOGY 1M03 TEXTBOOKS

BIOLOGICAL SCIENCE, McMaster Customized 2nd Canadian Edition, Volume 2 – Evolution, Diversity & Ecology.
By Scott Freeman, Mike Harrington, and Joan Sharp.

HOW HUMANS EVOLVED (McMaster Customized 7th Edition) by Robert Boyd and Joan B. Silk.

Note: Students are advised to purchase the most recent edition of the textbooks. Old editions do not contain the updated concepts and figures. An old textbook will put a student at a disadvantage.

Note: A Short Guide to Writing Biology

This is an excellent reference which has been **included** in the Customized *Biological Science* (McMaster Edition) as Appendix C. Students will find Appendix C of the Customized *Biological Science* useful when completing their PBL report and PBL oral presentation.

OPTIONAL TEXTBOOK STUDY GUIDE

The **Study Guide by Warren Burggren for Scott Freeman's Biological Science, McMaster Canadian Customized Edition (Volume 2, Evolution, Diversity, and Ecology) textbook** is considered an optional resource.

The Study Guide is **highly recommended**. It contains summaries and practice questions related to the Biological Science textbook information.

OPTIONAL iClickers

Classroom response systems are utilized in the lectures. Students may purchase an iClicker at McMaster's Campus Store (Main Bookstore). iclicker activities will serve as lecture feedback and student engagement tools. iClickers will NOT be used for formal assessment (i.e. not for grades).

HOW TO LOG INTO THE BIOLOGY 1M03 AVENUE WEBSITE

1. Start your web browser and go to: <http://avenue.mcmaster.ca>

2. **USER ID:** Type in the first part (in lower case letters) of your McMaster e-mail address (your MAC ID).

For example: if your McMaster e-mail address is janedoe@mcmaster.ca,
then your AVENUE User ID is janedoe.

3. **PASSWORD:** Type in your McMaster password.

4. Then click on the Login button.

You will need Adobe Acrobat Reader (this is freeware) to read the Biology 1M03 pdf files.

Most computers have Adobe Acrobat Reader installed as standard software.

If your computer does not have it, you may download it from the Adobe website:

<http://www.adobe.com/products/acrobat/readstep2.html>

Note: In this course, we will be using AVENUE for some assessments. Students should be aware that when they access the electronic components of this course, private information, including first and last names, user names for the McMaster University e-mail accounts, and program affiliations may become apparent to others participating in the course.

Continuation in this course will be deemed as consent to this disclosure. If you have any questions or concerns about such disclosure please discuss them with the course professor and course coordinator.

BIOLOGY 1M03 LECTURE SCHEDULE

DATE : ASSIGNED TEXTBOOK CHAPTERS

(Please note that students are also responsible for related supplementary information)

BIOLOGICAL SCIENCE, Canadian Ed. Vol. 2 (Evolution, Diversity, & Ecology)

Tuesday, May 1st	<u>Chapter 24</u> <u>Chapter 25</u>	Evolution by Natural Selection & Supplementary Information Evolutionary Processes & Supplementary Information
Thursday, May 3rd	<u>Chapter 26</u> <u>Chapter 27</u>	Speciation & Supplementary Information Phylogenies and the History of Life & Supplementary Information
Tuesday, May 8th	<u>Chapter 51</u>	Behavioural Ecology & Supplementary Information
Thursday, May 10th	<u>Selected topics from Chps 9-12 from Boyd & Silk's HHESuppl Textbook</u>	
Tuesday, May 15th	<u>Selected topics from Chps 13-16 from Boyd & Silk's HHESuppl Textbook</u>	
Thursday, May 17th	<u>Chapter 50</u>	Introduction to Ecology & Supplementary Information
Tuesday, May 22nd	<u>Midterm Test Review Lecture</u> - to help students prepare for the Midterm Test <u>Planet 2550 Integrated Case Based Study Assignment</u> Students are to work in groups on their Planet 2550 Integrated Case Based Study Assignments by answering Q's #2-5. Due date Thursday, May 31st.	
Thursday, May 24th	<u>MIDTERM TEST</u>	Midterm test is worth 30%, covers Biological Science Chps 24, 25, 26, 27, 51, Boyd & Silk Chps 9-12, lectures, Avenue postings, in-class discussions, and supplementary information. The format of the Midterm Test is 30 multiple choices questions (worth 30 marks), and 15 marks worth of written answer questions, for a total of 45 marks. The test will be 90 minutes in length. After the Midterm Test, students are advised to continue to work in their groups in the lecture hall on their Planet 2550 Integrated Case Based Study Assignments reports.
Tuesday, May 29th	<u>Chapter 52</u>	Population Ecology & Supplementary Information
Thursday, May 31st	<u>Chapter 53</u>	Community Ecology & Supplementary Information
Tuesday, June 5th	<u>Chapter 54</u>	Ecosystems & Supplementary Information
Thursday, June 7th	<u>Chapter 55</u>	Biodiversity & Conservation Biology, Guest Speakers, & Supplementary Information
Tuesday, June 12th	<u>FINAL EXAM REVIEW SESSION</u>	
Thursday, June 14th	<u>FINAL EXAM</u>	

(Final Exam is worth 40% and is cumulative, 2 hours in length, it covers lectures with a slight emphasis on the material covered after the Midterm Test, in-lecture discussions, activities, all assigned textbook chapters in Boyd & Silk and Biological Science, Avenue postings, and supplementary resources)

BIOLOGY 1M03 POLICIES

1. It is the responsibility of the student to attend the lecture and tutorial section to which he or she has been assigned. If a lecture or a tutorial is missed, students are responsible for the covered material. Permanent changes from the assigned sections may be completed through MOSAIC by Monday, May 7. After that time, no further section changes are possible.
2. It is the responsibility of the student to attend all tutorials as scheduled. There are no "make-up" tutorials.
3. By using the Drop Box system in place for Biology 1M03 tutorial assignments, the student takes full responsibility to ensure that the assignment be dropped into the correct box by the deadline. If an assignment is late or submitted to the wrong box, students will receive a 10% per day penalty that will accrue until the assignment is located. Drop boxes are located outside Burke Science Building (BSB) Room 201. **A late assignment should be submitted to the Course Coordinator during office hours to acquire a date/time stamp in order to avoid larger late penalties.**
4. If a student knows in advance that a test will be missed, the student may be given permission to write during the alternate test time. This permission is sought from Alastair Tracey. **It is not possible to do "make up" tests after the regularly scheduled and alternate test have been written.** With valid documentation/approval, a missed test's percent worth will be added to the percent worth of the final exam.
5. **To receive credit for Biology 1M03, students must complete a majority (75%) of the tutorials and other term assignments. A MSAF or other note(s) from the Associate Dean of Studies office does NOT exempt students from completing the course term requirements. If a student misses more than 75% of the tutorial and/or term components, credit in Biology 1M03 will NOT be given. This applies even if the absences from the tutorials or tests are validated by MSAF's or other Dean's notes AND the student has a passing grade the portion of the course the student has completed.**
6. Only use of the McMaster University approved calculator (*Casio fx-991MS* or *Casio fx-991MS Plus*) is allowed during evaluations (tests and the final exam). Do not forget to bring your calculator to the tests & final exam as there will not be any loaners available.
7. **Any marked term work (assignments, test, etc.) may be submitted for re-grading within 5 business days of the work being returned to the student.** The work must be accompanied by a re-grade request form printed from the Biology 1M03 AVENUE website and the reason for the regrade request must be completely justified on the form. Regrade requests made for frivolous reasons will be denied. Regrade forms and course work should be submitted to the regrade drop box outside BSB 201A.
8. **Any term mark corrections must be made before the Biology 1M03 final exam is written. Contact the Alastair Tracey regarding test/assignment grades corrections.**
9. Because this course has compulsory tutorial activities, students must participate in all tutorial activities so that they have the appropriate academic skills necessary to succeed in upper level biology courses. If a student does not complete the majority of the mandatory tutorial activities, the Biology 1M03 instructors reserves the right to withhold a student's grade until the student has completed the required activities during a future semester. A passing grade in the tutorial component is required to pass Biology 1M03. This policy applies even if the student has notes from their Associate Dean of Studies office excusing him or her from the missed activities, tests, or assignments.
10. Tests and assignments must be completed and submitted individually, unless other instruction to work as a group is specifically defined. All reports and assignments which are submitted must be unique. It is considered academic dishonesty to submit work that is not originally yours or that has been previously submitted. All cases of academic dishonesty will be dealt with through the office of Academic Integrity at McMaster University.

11. The instructors and the university reserve the right to modify elements of the course during the term. The university may change dates and deadlines for any or all courses in extreme circumstances. If either type of modification becomes necessary, reasonable notice and communication with the students will be given with explanation and the opportunity to comment on changes. It is the responsibility of the student to check their McMaster e-mail and course websites regularly (at least every other day) during the term and to note changes.

12. **Requests for Relief for Missed Academic Term Work**

For absences from classes lasting up to three calendar days:

Using the McMaster student absence form (MSAF) on-line, self-reporting tool, undergraduate students may report absences lasting up to three calendar days and may also request relief for missed academic work. The submission of medical or other types of supporting documentation is not required. Students may use this tool to submit a maximum of one request for relief of missed academic work per term. Students must immediately follow up with their course instructors regarding the nature of the relief. Failure to do so may negate the opportunity for relief. It is the prerogative of the instructor of the course to determine the appropriate relief for missed term work in his/her course.

For absences from classes lasting more than three calendar days:

Students who are absent more than three calendar days cannot use the on-line, self-reporting tool to request relief. They MUST report to their Faculty Office to discuss their situation and may be required to provide appropriate supporting documentation. If warranted, students will be approved to use a discretionary version of the MSAF on-line, self-reporting tool.

For the reporting of more than one request for relief per term:

Students who wish to submit more than one request for relief of missed academic work per term cannot use the on-line, self-reporting tool to request relief. They MUST report to their Faculty Office to discuss their situation and may be required to provide supporting documentation. If warranted, students will be approved to use a discretionary version of the MSAF on-line, self-reporting tool. For absences from classes lasting more than three calendar days or for the reporting of more than one request for relief per term: if the reason was medical, the approved McMaster University Medical Form covering the relevant dates must be submitted. The student must be seen by a doctor at the earliest possible date, normally on or before the date of the missed work and the doctor must verify the duration of the illness. Relief will not be considered for minor illnesses. If the reason is non-medical, appropriate documentation with verifiable origin covering the relevant dates must be submitted, normally within five working days. In some circumstances, students may be advised to submit a Petition for Special Consideration (Form A) seeking relief for missed academic work. In deciding whether or not to grant a petition, adequacy of the supporting documentation, including the timing in relation to the due date of the missed work and the degree of the student's incapacitation, may be taken into account. If the petition is approved the Faculty Office will notify the instructor(s) recommending relief. The student must contact the instructor promptly to discuss the appropriate relief. Failure to do so may negate the opportunity for relief. It is the prerogative of the instructor of the course to determine the appropriate relief for missed term work in his/her course.

The MSAF on-line, self-reporting tool cannot be used to apply for any course work that is valued at 25% or greater than the final grade, or any final examination or its equivalent. See *Petitions for Special Consideration* in this section of the calendar. Students should expect to have academic commitments Monday through Saturday but not on Sunday or statutory holidays. Students who require accommodations to meet a religious obligation or to celebrate an important religious holiday should make their requests within three weeks of the start of term to their Faculty office.

There will be no discretionary approvals given by the Biology 1M03 instructional team.

BIOLOGY 1M03 MSAF POLICY

Course component not completed (MSAF submitted)	Result
Pre-tutorial quiz (1% of final grade)	1% added to the value of final exam, now 41% of final grade.
Post-tutorial assignment (2% of final grade)	2% added to the value of final exam, now 42% of final grade.
Annotated bibliography (0.5% of final grade)	0.5% added to the value of final exam, now 40.5% of final grade.
PBL meeting (0.5% of final grade)	0.5% added to the value of final exam, now 40.5% of final grade.
PBL written report (4% of final grade)	The value of the PBL written report will not be added to the value of the final exam. The PBL project is a group project and equal contribution to the written report is required in order to obtain a PBL written report grade. Inadequate or complete lack of contribution to the group's PBL written report may result in a grade of 0 being assigned to this course component.
PBL presentation (4% of final grade)	The value of the PBL presentation will not be added to the value of the final exam. If a group member (or members) is absent during the PBL presentation, the missing member (or members) will be required to present the entirety of the group's presentation at an alternate time. Inadequate contribution or complete lack of completion of the PBL presentation may result in a grade of 0 being assigned to this course component.
MSAF submitted for midterm test (30% of final grade)	30% added to the value of final exam, now 70% of final grade. Final exam composed of 80 multiple choice questions and 15 marks of short answer questions, 2.5 hours in duration.
No MSAF submitted for midterm test	Final exam valued at 40% of final grade and composed solely of 80 multiple choice questions, 2 hours in duration.

13. As a student enrolled in this course you have been granted permission to access an online learning management system, Avenue to Learn. Avenue to Learn course pages are considered an extension of the classroom and usage is provided as a privilege subject to the same code of conduct expected in a lecture hall (see relevant section of the student code of conduct below). This privilege allows participation in course discussion forums and access to supplementary course materials. Please be advised that all areas of Avenue to Learn, including discussion forums, are owned and operated by McMaster University. Any content or communications deemed inappropriate by the course instructor (or designated individual) may be removed at his/her discretion. Per the University Technology Services Code of Conduct, all members of the McMaster community are obligated to use computing resources in ways that are responsible, ethical and professional. Avenue to Learn Terms of Use are available at <http://avenue.mcmaster.ca>.

Student Code of Conduct - Appendix D

Major Offences include, but are not limited to: (h) engaging in disruptive behaviour. Disruptive behaviour is behaviour in class or out of class which involves substantial disorder and/or disrupts the operation of the University

(j) engaging in verbal or non-verbal behaviour or communication toward an individual or group which is considered to be intimidating, harassing and/or discriminatory

BIOLOGY 1M03 MIDTERM TEST AND FINAL EXAMINATION FORMAT:

The Biology 1M03 midterm test will consist of 30 multiple choice questions worth 30 marks and 15 marks worth of written answers for a total of 45 marks completed in 90 minutes. For multiple choice questions, each question is worth 1 mark, no partial marks will be awarded.

The Biology 1M03 final exam will consist of 80 multiple choice questions completed in 2 hours. The 1M03 final exam is cumulative and will evaluate course information covered during the entire academic term.

For the Biology 1M03 midterm test and the final exam, the questions may evaluate factual, conceptual, and application knowledge.

GRADING Final 1M03 grades will be determined by the following evaluations:

<u>VALUE</u>	<u>DATE</u>	
LECTURE ATTENDANCE & IN-LECTURE PARTICIPATION ACTIVITIES		2%
MIDTERM TEST	Thursday, May 24th (in the BSB 147 lecture hall)	30%
PRE-TUTORIAL QUIZZES (5 in total, 1% each)		5%
TUTORIAL ASSIGNMENTS (5 in total, 2% each)		10%
PBL PROJECT		10%
Annotated Bibliography	0.5%	
PBL Draft report	0.5%	
PBL Final Report	4%	
PBL Oral or Poster Presentation	4%	
Peer Review	1%	
PLANET 2550 INTEGRATED CASE BASED STUDY ASSIGNMENT		3%
FINAL EXAM	Thursday, June 14th (in BSB 147 lecture hall)	40%

Final marks for the course are based on a total assessment of each student's record. **It is a student's responsibility to make sure that his/her marks are complete and correct.** Grade adjustment techniques may be used. However, marks will NOT be bell-curved at any point in the term.

The Professor and the Course Coordinator reserve the right to change or revise information contained in this course outline. The professor and university reserve the right to modify elements of the course during the term. The university may change the dates and deadlines for any or all courses in extreme circumstances. If either type of modification becomes necessary, students will be given reasonable notice with an explanation and an opportunity to comment on changes. It is the responsibility of the student to check their McMaster email and course website daily during the term and to note any changes. Marks will be calculated according to the above grading scheme in order to be consistent with previous years. The Biology Department does not approve of altering marks arbitrarily at a student's request.

McMASTER UNIVERSITY GRADING SCHEME

Grades obtained for Biology 1M03 will be converted according to the following scheme, which is the one in general use at McMaster University.

90-100%	A+
85-89%	A
80-84%	A-
77-79%	B+
73-76%	B
70-72%	B-
67-69%	C+
63-66%	C
60-62%	C-
57-59%	D+
53-56%	D
50-52%	D-
0-49%	F

STUDY SKILLS

The academic transition from high school to university is often very challenging for many students. For students who wish to improve their academic skills, study habits, time management, or for students who require specialized services [learning challenged students and ESL (English as a second language students)], assistance is available at the Student Success Centre in Gilmour Hall 110.

MISSED FINAL EXAM

Students who miss the Biology 1M03 Final Exam for a valid reason may apply to the Associate Dean of their respective faculty for permission to write a Deferred Final Exam to be written during the Deferred Final Exam period. The student must submit a completed McMaster University Medical Certificate and the completed application for the deferred Final Exam to the Office of the Associate Dean within one week of the Final Examination period.

ACADEMIC ACCOMMODATION OF STUDENTS WITH DISABILITIES

Students who require academic accommodation must contact Student Accessibility Services (SAS) to make arrangements with a Program Coordinator. Academic accommodations must be arranged for each term of study. Student Accessibility Services can be contacted by phone 905-525-9140 ext. 28652 or e-mail sas@mcmaster.ca. For further information, consult McMaster University's Policy for Academic Accommodation of Students with Disabilities. <http://www.mcmaster.ca/policy/Students-AcademicStudies/AcademicAccommodation-StudentsWithDisabilities.pdf>

Students who are registered with SAS should meet with the Course Coordinator in order to discuss their academic accommodations.

ACADEMIC DISHONESTY

All students in Biology 1M03 are expected to display honesty and utilize ethical behaviour in all aspects of their academic learning. Academic dishonesty is to knowingly act or fail to act in a manner which results or could potentially result in consequences, including a grade of zero on a test or assignment, loss of course credit with a notation that reads "Grade F, assigned for academic dishonesty", and/or suspension or expulsion from McMaster University.

Students are responsible for understanding what constitutes academic dishonesty. Refer to <http://www.mcmaster.ca/academicintegrity> for further clarification.

The following descriptions include some of the forms of academic dishonesty:

1. Plagiarism (the submission of work that is not a student's own or for which other credit has been obtained)
2. Improper collaboration in group work
3. Copying or using unauthorized aids during tests and examinations.

In order to uphold the integrity of the Department of Biology at McMaster University, please consult the Statement on Academic Ethics and the Senate Resolutions on Academic Dishonesty stipulated in the Senate Policy Statements, presented at registration in the Senate Office, and also accessible on the web, <http://www.mcmaster.ca/univsec/policy/AcademicIntegrity.pdf>

Any student who infringes one of these resolutions will be treated according to published policy.

A copy of the Biology Department Statement on Academic Dishonesty is posted.

To deter acts of academic dishonesty in Biology 1M03, there will be multiple versions of the Midterm Test & Final Exam. In addition, marked student course work will be randomly scanned and photocopied to deter acts of academic dishonesty.

Updated April 30 2018

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